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**Ethnic Studies 2625**

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**From** Steele, Rachel <steele.682@osu.edu>

**Date** Tue 4/22/2025 4:38 PM

**To** Spitulski, Nick <spitulski.1@osu.edu>; Kunimoto, Namiko <kunimoto.3@osu.edu>

**Cc** Crocetta, Alison <crocetta.1@osu.edu>; Podalsky, Laura <podalsky.1@osu.edu>; Vankeerbergen, Bernadette <vankeerbergen.1@osu.edu>; Steele, Rachel <steele.682@osu.edu>; Hilty, Michael <hilty.70@osu.edu>; Neff, Jennifer <neff.363@osu.edu>

Good afternoon,

On Friday, April 11th, the Arts and Humanities 2 Subcommittee of the ASC Curriculum Committee reviewed a new course proposal for Ethnic Studies 2625.

The Subcommittee unanimously approved the request with eight recommendations:

- a) *Recommendation:* The Subcommittee recommends that the center include in the heading (syllabus, p. 1) the assigned number of the credit hours for the course, the instructor's office hours, and the mode of delivery (in-person, hybrid, synchronous online, asynchronous online, etc.).
- b) *Recommendation:* The Subcommittee recommends that the center provide a more detailed explanation of how students' participation will be assessed and graded, as this is a significant part of students' final grade for the course.
- c) *Recommendation:* The Subcommittee recommends that the center provide a very brief table that shows a breakdown of the percentage of the grade attached to each assessment, so that students can more easily find that information.
- d) *Recommendation:* The Subcommittee recommends that the center add to the Course Schedule (syllabus, pp. 8-11) time to discuss and show examples of zines and teach students about the process of creating a zine, as the reviewing faculty note that many students may be unfamiliar with this media.
- e) *Recommendation:* The Subcommittee recommends removing all references to COVID-19 in the syllabus (pp. 3-4 under "attendance policy").
- f) *Recommendation:* The Subcommittee suggests that the center amend the Religious Accommodations Statement (syllabus, pp. 4-5), as students should now be referred to the Civil Rights Compliance Office rather than the Office of Institutional Equity, which has been closed. An updated version of the statement with the correct link/address is available on the [ASCCAS website](#).
- g) *Recommendation:* The Subcommittee recommends that the center amend the Title IX Statement (Syllabus, p. 5), as the web address for Title IX resources has changed. An updated version of the statement with the correct link/address is available on the [ASCCAS website](#).
- h) *Recommendation:* The Subcommittee suggests that the center make the following amendments to the course's Grading Scale:
  - i) Neither the college nor the university have an official grading scale; it is recommended that this language be removed from the syllabus.
  - ii) The grade of "F" is not an option at Ohio State; students who fail a course are assigned a grade of "E".
  - iii) The grade of D+ is missing from the grading scale. If the instructor does not wish to assign this grade, it may be omitted. However, should this be the case, it is suggested that the syllabus note that this is a purposeful omission by the instructor.

- iv) The numerical percentage range for a “D” currently reads “60-60” rather than the (likely) intended 60-69.

As a reminder, *recommendations* (in italics above) should be implemented when the course is next taught. Ethnic Studies 2625 will continue through the approval process to the REGD Subcommittee to be reviewed for inclusion in the GEN Foundation: Race, Ethnicity, and Gender Diversity category.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact Alison Crocetta (interim faculty Chair of the A&H 2 Subcommittee; cc’d on this e-mail), or me.

Best,  
Rachel



**Rachel Steele, MA**

(Pronouns: she/her/hers / Honorific: Ms.)

Program Manager, Office of Curriculum and Assessment

**College of Arts and Sciences**

306 Dulles Hall 230 Annie and John Glenn Ave. Columbus, OH 43210  
(614) 292-7226

Member, University Conduct Board

Graduate Student, History of Art

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DACA/undocumented ally



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